

## **Hanbury Parish Council**

Parish Clerk: Charlotte Holmes  
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### **Annual Meeting of the Parish Council**

Please be advised that Parish Council Meeting will take place at Hanbury Memorial Hall at 7.30pm

**Monday 19<sup>th</sup> May 2025**

#### **A G E N D A**

1. Election of Chairman & Signing of Declaration of Acceptance of Office
2. Election of Vice Chairman & Signing of Declaration of Acceptance of Office
3. Apologies for absence.
4. Declarations of Interest.
5. Chair's Welcome
6. Public Forum
7. Minutes of the Meeting of the Parish Council held on 10<sup>th</sup> March 2025. Available online or by request to clerk
8. Matters arising from those minutes.
9. Review Planning Applications.
10. Receive Borough and County Councillors reports.
11. To discuss further the Staffordshire Parish Councils' Association (SPCA) and ACRE (Action with Communities in Rural England) meeting attended by Cllr Choules
12. To discuss the potential movement of the emails and website to .gov.uk
13. Annual Governance & Accountability Return
  - 13a: Minute to accept in the internal auditor's report.
  - 13b: Complete the Annual Governance Report
  - 13c: Complete the Accounting Statement for 2024/2025
14. Clerk's Report: to include banking changes, finance & correspondence.
15. Councillors Reports

Date of Next Meeting – 14<sup>th</sup> July 2024

Parish Council information can now be found online at – [hanburyparishcouncil.org.uk](http://hanburyparishcouncil.org.uk)