

Minutes of the Annual Meeting of Hanbury Parish Council – Monday 19th May 2025

Present: Cllr Hendon, Cllr J Harrison; Cllr Gregson, Cllr Tyson; Cllr L Harrison; Cllr Choules
Also present: C Holmes; 2 Parishioners

1. Election of Chairman & Signing of the Declaration of Acceptance of office

Cllr Hendon proposed Cllr J Harrison. Seconded by Cllr L Harrison. All in favour.

2. Election of Vice Chairman & Signing of the Declaration of Acceptance of Office

Cllr J Harrison proposed Cllr Hendon. Seconded by Cllr Tyson. All in favour.

3. Apologies for absence

Cllr Hudson; Cllr White; Cllr Gadsby

4. Declarations of Interest

None

5. Chair's Welcome

Cllr J Harrison apologised for being unable to make the Annual Parish Meeting in April and welcomed the parishioners to the meeting. A further thank you was issued to everyone who attend the village clean up and the potential of another verge clean up was discussed later in the year.

6. Public Forum

A parishioner raised the ongoing concerns regarding the Six Lane Ends junction and the possibility of installing a roundabout. It was explained that this issue had previously been raised, and a roundabout had originally been promised when the prison was constructed. However, high associated costs were cited at the time, which prevented the project from progressing. It was suggested that parishioners write to their MP and encourage neighbours to do the same. The Clerk will also contact Cllr Philip White to make him aware of the continuing concern.

The potential for increasing the local bus service was also discussed.

Speed Indicator Devices (SIDs) were raised again. It was suggested that a village fundraiser could be held to support the purchase, and it was confirmed that the parish council would be able to support such an initiative. It was noted, however, that not all residents are in favour of installing SIDs. Further signage was also discussed, including signs for deer and the

Chairman Initials.....

possibility of speed camera signage. The option of installing posts for signage on private land was mentioned, as well as the potential relocation of the 30mph speed limit zone. It was agreed that the Clerk would obtain prices for deer, horse, and pedestrian warning signs and add this item to the July agenda.

Action: Clerk to contact Cllr Philip White; Clerk to obtain sign prices and add to agenda.

7. Minutes of the Meeting of the Parish Council held on 10th March 2025

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

8. Matters arising from those minutes.

None

9. Review Planning Applications.

Planning number	Premises	Planning requested	Comments by HPC	Decision
P/2024/00205	Land At Fauld Lane, Fauld Lane, Fauld, Staffordshire, DE13 9HS	Reserved Matters application to P/2022/00900 comprising appearance, landscaping, layout and scale for Class B8 storage together with an ancillary office and staff welfare facility, and biodiversity enhancements	The parish council have no comments	Registered
P/2024/00447	Hanbury Park Farm, Burton Road, Needwood, Staffordshire, DE13 9PG	Listed Building Consent for the replacement of 22 timber windows and 1 timber door, and replacement of rainwater goods.	The parish council have no comments	Registered
P/2024/00951	Knightsfield Farm, Knightsfield Lane, Hanbury, Staffordshire, DE13 8TH	Demolition of 2 no. and part demolition of 2 no. agricultural buildings alongside improvements to Knightsfield Lane	The parish council have no comments	Permits

Chairman Initials.....

P/2024/00952	Knightsfield Farm, Knightsfield Lane, Hanbury, Staffordshire, DE13 8TH	Prior Approval for the conversion of 3 no. agricultural buildings to form 4 smaller dwellings and 1 larger dwelling	The parish council wanted to reiterate their comments in relation to the highway's issues and mention that the flooding in the area has not been addressed.	GIVEN
P/2025/00134	Hanbury Woodend Farm, Anslow Road, Hanbury, DE13 8TU	Continued use of former farm buildings for car repairs and sale preparation and ad-hoc builders storage		Registered
P/2025/00450	1 Fauld Hall Cottage, Fauld Lane, Fauld, Staffordshire, DE13 9HR	Application under Section 73 to remove Condition 2 relating to occupancy attached to planning permission PA/18676/004 for the variation of condition to broaden restriction from agricultural worker to any occupant requiring a dwelling to rent.		NEW
P/2025/00450 – The parish council had no comments				
Action: Clerk to add comments to ESBC planning portal.				

10. Receive Borough and County Councillors reports.

No reports received.

11. To discuss further the Staffordshire Parish Councils' Association (SPCA) and ACRE (Action with Communities in Rural England) meeting attended by Cllr Choules

This item was discussed in relation to the report in the March meeting. The emergency plan was discussed and how this could benefit the village should a disaster occur, and the potential of an emergency kit was mentioned.

12. To discuss the potential movement of the emails and website to .gov.uk

It was agreed that the Clerk would look into updating the parish council's email address to a .org.uk domain to ensure compliance with AGAR requirements. It was also reiterated that all external communication is always sent via the Clerk at Hanbury Parish Council to maintain consistency and proper procedure.

Action: Clerk to update the email address.

Chairman Initials.....

13. Annual Governance & Accountability Return

13a: Minute to accept in the internal auditor's report.

The internal report was accepted by the council. The certificate of exemption was also accepted.

13b: Complete the Annual Governance Report.

The Annual Governance report was signed by the RFO & Chair

13c: Complete the Accounting Statement for 2024/2025.

The Accounting Statement was signed by the RFO & Chair

Action: Clerk to send to Mazars, add to website & noticeboard

14. Clerk's Report: to include banking changes & finance & correspondence received.

CORRESPONDENCE & ONGOING MATTERS

Abbots Bromley Parish Council contacted regarding the SIDs proposal. Awaiting an update

Police poster completed and awaiting digital copy. **Add to noticeboard and add to website.**

Abandoned van reported

Parishioner correspondence regarding the damage to the wall at St Werburgh Church
Correspondence explaining that *'the markings placed around areas of defects in the carriageway are for pre surface dressing patching which will be followed by surface dressing of the roads in the area around Hanbury. The notices for these will be sent out to you once the permits to undertake the work are approved. From the notices I have seen these works are being planned for early May 2025 followed by the surface dressing afterwards.'*

Correspondence from MP Jacob Collier offering support with any fly tipping issues.

Correspondence from the Duchy regarding the mess on Anslow Road explaining they will talk to those involved.

Attended the training from Staffordshire Parish Council Association on the movement to .gov.uk

Correspondence from Peak Fireworks explaining they were not responsible for the display in the village. This has been raised as a noise complaint to ESBC.

Attended the training from Mazars on changes for 2025/2026. Nothing major changing for Hanbury but the movement to .gov.uk was discussed.

Invitation from John Taylor School to attend the presentation evening on 15th July.

Chairman Initials.....

Councillor Community Fund is now open again for 2025/2026. **It was discussed for the village hall would look at this.**

Action: Clerk to add police poster to noticeboard and website

FINANCE

Date	OLP No	Category	Invoice Detail	Invoice Amount		
				Net	VAT	Gross
01/04/2025	OLP 1	Clerk salary / expenses		-£ 280.39		-£ 280.39
15/04/2025		Other including interest + VAT refund		£ 1,352.92		£ 1,352.92
15/04/2025	OLP 2	Computer, web site exps	Domain	-£ 10.79		-£ 10.79
15/04/2025	OLP 3	Clerk salary / expenses	HMRC	-£ 63.27		-£ 63.27
15/04/2025	OLP 4	Computer, web site exps	Solo Plan	-£ 83.88		-£ 83.88
17/04/2025		Precept		£ 5,445.50		£ 5,445.50
17/04/2025		ESBC Grant funding		£ 209.00		£ 209.00
22/04/2025		Other including interest + VAT refund	service charge	-£ 4.25		-£ 4.25
01/05/2025	OLP 5	Clerk salary / expenses		-£ 280.39		-£ 280.39
19/05/2025		Clerk salary / expenses		-£ 63.27		-£ 63.27
19/05/2025	OLP 6	Grounds Maintenance	RB Landscaping April	-£ 170.00	-£ 34.00	-£ 204.00
10/05/2025	OLP 7	Subs. S.137 etc	Playing Field Association	-£ 20.00		-£ 20.00

All payments were agreed by the council

Bank Balance as of 30th April 2025

Treasurer Account (00198773)	£10,925.05
Savings Account (07215991)	£15,228.49
Teachers Account	£10,000.00
TOTAL	£36,153.54

15. Councillors Reports

Cllr J Harrison explained that she will be attending the local government reorganisation training along with Cllr L Harrison and Cllr Choules

Chairman Initials.....

Cllr J Harrison discussed the solar farm meeting that is taking place on 19th May and it was agreed to review the minutes when they are sent to us.

Extensive patching repairs have been carried out on Anslow Road and Martins Lane and are ongoing at the time of reporting. Repairs in the Blackbrook and Hanbury Hill areas are still outstanding.

Two new "Wood Lane" signs have been installed near the junctions with Martins Lane and Six Lane Ends.

Flooding on Hanbury Hill, near the junction with Martins Lane, has been reported again following discussions at the previous meeting. A response is still awaited.

An additional sixty 30mph wheelie bin stickers have been obtained, with some already distributed to residents of Wood Lane.

A request for community speed watch signage was declined, as these are only provided to areas that have conducted a speed watch exercise. It has previously been noted that this is not currently feasible in Hanbury due to a lack of suitable, safe locations such as pavements.

It was noted that many villages display speed camera signs even where no cameras are present. The possibility of purchasing and installing similar signage in the parish was suggested for consideration.

Several complaints have been received regarding overgrown hedges on Hanbury Hill and Martins Lane, particularly affecting the use of the footpath near Rock House.

The hedges at The Brambles on Martins Lane were also discussed, and it was agreed that a letter would be sent requesting that the hedges be cut back.

Cllr J Harrison discussed the low flying airplanes as mentioned in the previous meeting

Action: Clerk to send a letter regarding overgrown hedges.

Meeting Closed: 20:46pm

Date of Next Parish Council Meeting is– Monday 14th July 2025

Parish Council Information can be found on the internet at -
<https://www.hanburyparishcouncil.org.uk>

Signature of the Chairman:.....

Date:.....

Chairman Initials.....